

Checklist for Conference, Study, Exchange Visa to China (F-Visa)

GENERAL INFORMATION	APPLICANT CHECK	AGENT CHECK
A study, exchange visa to China (F-type) is granted for the purpose of (1) academic exchanges, (2) cultural exchanges (e.g. non-profit performance), (4) NGO activities, (5) volunteering (90 days or less), (6) foreign experts with pre-approval letters of invitation, (7) geographic surveying and mapping activities. Single entry is valid for 3 months and double entry is valid for 6 months. Enter China within the validity of the visa otherwise, the visa will lapse.	☐	☐
Standard online review of applications generally takes 5-7 working days, depending on the number of applications received. Due to the current bilateral situation between China and India online review approval for Indian national takes approximately 3 weeks.	☐	☐
Applicants requiring urgent online review of application (not applicable to Indian passport holder) may opt for the Priority Online Review service where the application will be prioritized and reviewed by the next working day. (an additional surcharge of 111 SGD will apply in this case and does include the Embassy processing time and visa fee).	☐	☐
Assistance with completion of the online visa application form, uploading of required documents and Priority Online Review (an additional surcharge of 190 SGD will apply in this case and does not include the Embassy time and visa fee).	☐	☐
If you have an urgent need to travel and wish to withdrawal your passport on or after the submission of the passport for visa stamping must be requested one day in advance and resubmit it for visa stamping at a later date (an additional surcharge of 172 SGD will apply in this case and does not include the Embassy processing and visa fee).	☐	☐
UNVERIFIABLE supporting documents will result in rejection of review approval.	☐	☐
DOCUMENTS TO BE PREPARED FOR SELF COMPLETION AND UPLOADING OF REQUIRED DOCUMENTS		
Upload 1 recent photograph (35mmx45mm) while completing the online visa application form at https://biohk.visaforchina.cn	☐	☐
Naturalized citizen born in Macau, Hong Kong and Taiwan must indicate China as the country of birth in the online application form.	☐	☐
Upload one of the following documents if you are a naturalized citizen born in China, Macau, Hong Kong and Taiwan and applying Chinese visa for the first time. (A) Biodata page of the cancelled Chinese passport (B) Birth Certificate (C) Chinese citizenship renunciation notification (D) Cancelled Chinese Passport returned to Chinese embassy confirmation. If ever apply before (A), (B), (C) and (D) are not required to upload. Upload only the current Chinese visa.	☐	☐
Upload passport information page. The original passport must have at least 6 months of validity remaining from the end date of your trip and at least 2 blank pages for visa stamping.	☐	☐
Upload Singapore permit; Ep/ Dp/ PR ID/ S-Pass/ Student Pass/ Digital Pass information with verifiable QR code. For permits issued with a QR code you must upload a printout of the validity and expiry status which can be obtained with a free SGWORKPASS app (available on Apple App Store and Goggle Play Store). For PR holders a copy of the re-entry permit must be uploaded.	☐	☐
Upload previous visa to China.	☐	☐
Upload Letter of Invitation issued by a relevant entity or Individual in China.	☐	☐
Upload a letter issued by your company and a personal letter indicating the purpose of your visit to China and you will not be involved in any media related activities (applicable to staff of media related company).	☐	☐
Upload a personal letter if you Pakistan before specifying the purpose of your visit to Pakistan, exact dates of entry and exit, duration of stay, a photocopy of all Pakistan entry and exit stamp. For naturalized Pakistan citizen a CLEAR copy of the Pakistan ID (front and back). If you are unable to provide a copy of the Pakistan ID, the reason you are unable to provide must be indicated in your letter	☐	☐
PROCESSING TIME UPON SUBMISSION		
2 working days (urgent service).	☐	☐
3 working days (express service).	☐	☐
4 working days (normal service)	☐	☐
Processing of visa stamping takes 7 working days. Urgent and express service is not applicable for Indian passport holder at moment	☐	☐