

Checklist for Business Visa to China (M-Visa)

GENERAL INFORMATION	APPLICANT CHECK	AGENT CHECK
A business visa to China (Category M visa) if granted to Foreign National who are invited to China for business, trade, competition or other commercial purposes. Single entry is valid for 3 months, double entry is valid for 6 months and multiple entry is valid for 6 months or 1year. Enter China within the validity of the visa granted otherwise, the visa will lapse.	☐	☐
Standard online review of applications generally takes 5-7 working days depending on the number of applications received. Due to the current bilateral situation between China and India online review approval for Indian national takes approximately 3 weeks.	☐	☐
Applicants requiring URGENT online review of application (not applicable for Indian passport holder) may opt for the 'Priority Online Review' service where the application will be prioritized and review by the next working day. It is recommended you provide the ORIGINAL passport if you opted 'Priority Online service. (an additional surcharge of 111 SGD will apply in this case and does not include the Embassy processing time and visa fee).	☐	☐
Assistance with the completion of the online visa application form, uploading of required documents and Prioritized Online Review. (an additional surcharge of 190 SGD will apply in this case and does not include the Embassy processing time and visa fee).	☐	☐
If you have an URGENT need to travel and wish to withdraw your passport on or after the submission of your passport for visa stamping must be requested one day in advance (an additional surcharge of 172 SGD will apply in this case and does include the Embassy processing time and visa fee).	☐	☐
All supporting documents must be uploaded on a plain white background. UNVERIFIABLE supporting documents will result in rejection of review approval.	☐	☐
From 21/09/2024 'M' business visa applicants are no longer required to provide biometric collection regardless of single, double or multiple entries.	☐	☐
DOCUMENTS TO BE PREPARED FOR SELF- COMPLETION AND UPLOADING OF REQUIRED DOCUMENTS		
Upload 1 recent photograph in digital format while completing the online visa application form via https://biohk.visaforchina.cn	☐	☐
Upload one of the following documents if you are a naturalized citizen born in China, Macau, Hong Kong and Taiwan and applying Chinese visa for the first time. (A) Biodata page of the cancelled Chinese passport (B) Birth Certificate (C) Chinese citizenship renunciation notification (D) Cancelled Chinese Passport return to Chinese embassy confirmation. If ever apply before (A), (B), (C) and (D) are not required to upload. Upload only the current Chinese visa.	☐	☐
Naturalized citizen born in China, Macau, Hong Kong and Taiwan must indicate China as the country in the Online Visa Application form.	☐	☐
Upload passport information page and TWO consecutive unused visa pages with at least 6 months of validity remaining beyond the validity of the visa	☐	☐
Upload Singapore Employment Certification.	☐	☐
Upload letter of invitation from your trade partner in China/ Trade Fair invitation issued by the relevant entity or individual.	☐	☐
Upload China government approval letter from authorized unit (applicable to staff of media related company).	☐	☐
Upload China Business Licensed of the Inviting Company/ Trade Fair partner.	☐	☐
Upload copy of previous category 'F' or 'M' visa if multiple entry is requested.	☐	☐
Upload Singapore Work Pass and PR ID (front and back). Digital pass information with verifiable QR code (applicable to LTVP and LTVP+)	☐	☐
Upload the validity and expiry status of your work pass which can be obtained by scanning the QR code using the free SGWORKPASS app available on Goggle App Store or Apple App Store.	☐	☐
Upload a letter issued by your company and a personal letter indicating that the purpose of your visit to China and you will not be involved in any media related activities (applicable to staff of media related company).	☐	☐
Upload a personal letter if you have visited Pakistan before specifying the purpose of your visit to Pakistan, exact dates of entry and exit, duration of stay, a copy of all Pakistan entry and exit stamp. For naturalized Pakistan citizen upload a CLEAR copy of the Pakistan ID (Front and Back). If you are unable to provide a copy of the Pakistan ID, the reason you are unable to provide must be indicated in your letter.	☐	☐
VISA PROCESSING TIME (UPON SUBMISSION)		
Normal – 4 working days.	☐	☐
Express – 3 working days.	☐	☐
Urgent – 2 working days	☐	☐
Processing of visa stamping takes 7 working days. Urgent and Express service is not applicable for Indian passport holder at the moment.	☐	☐