

Checklist for Taiwan Tourist Visa Application

GENERAL INFORMATION	APPLICANT CHECK	AGENT CHECK
A tourist visa to the Republic of Taiwan is granted for tourism, leisure or visiting friends and relatives. Single entry is valid for 3 months and multiple entry is valid for 12 months. Ensure the visa validity covers your travel date.	☐	☐
All documents should be printed on A4-sized paper. Supporting documents that are BLURRED, and unverifiable supporting documents will result in rejection of visa application.	☐	☐
Your passport must contain 2 unused visa pages (Amendment and endorsement pages cannot be used to fulfill this requirement). Fray, torn or damage to the personal information page cannot be used for visa application.	☐	☐
Separate all the application documents for different applicants into individual sets.	☐	☐
NO staples/ pins/ paper clips should be used on the visa form and supporting documents.	☐	☐
Remove passport cover and DO NOT attach an expired passport to the application.	☐	☐
ARRANGE REQUIRED DOCUMENTS ACCORDING TO THE CHECKLIST BELOW		
All visa applications must be applied using an online General visa form only via https://visawebapp.boca.gov.tw	☐	☐
You must provide your ORIGINAL valid SIGNED passport including one copy of the Biodata page with at 6 months validity beyond the validity of the visa.	☐	☐
2 identical recent passport-sized color photographs taken against a white background (35mmx45mm).	☐	☐
Copy of Singapore work and related passes/ Singapore PR ID (front and back) / LTSP/ LTVP+	☐	☐
For digital passes, student pass/ LTVP/ LTVP+ the printout pass information must include the verifiable QR code which can be downloaded from MyICA mobile app, ICA website or FileSG using your Sing pass.	☐	☐
Transfer the status of your re-entry from the cancelled passport to the new passport before applying (applicable to Singapore PR).	☐	☐
Print out the validity and expiry status of your work and related passes by scanning the QR code on your work pass using a free SgWorkPass App available on Goggle Play Store or Apple App Store. The printout must show the current date, confirmed that the pass is valid and covers your trip to Taiwan and the return to Singapore. (Screenprint within the recent 7 days of application date).	☐	☐
Certification of Employment (ORIGINAL) from the applicant's employer to verify your employment status such as designation, salary, date hired, date and purpose of travel to Taiwan.	☐	☐
If the applicant is unemployed or a minor and the application is sponsored either by their spouse/ working child/ parents/ siblings a letter of employment (ORIGINAL) and issued within recent the 1 month from either your spouse/ parents'/ working child/ siblings' company must be submitted.	☐	☐
Proof of sufficient funds. If self-funded, provide the latest recent 3 months Singapore transacted bank statement (1st page reflecting your name and the last page reflecting the balance). If you are using a bank passbook to apply (update and provide copy of transaction history). If sponsored by parent/ spouse/ working child/ siblings, provide their latest recent 3 months transacted Singapore bank statement reflecting the sponsor's name. *Overseas bank account statement/ credit and debit card transactions will not be accepted for application. * Provide CLEAR printout. Blurred and unverifiable bank statements will result in rejection of visa applications.	☐	☐
ADDITIONAL DOCUMENTS		
For visiting relatives, a proof of kinship between an applicant and a relative in Taiwan (birth certificate or Taiwan household certificate) and photocopy of the relative's passport, a resident status in Taiwan identity card, Alien Resident Certificate (ARC; applicable to foreigner residing in Taiwan due to work) and an invitation letter from a relative.	☐	☐
For applicants who are former national of the Peoples' Republic of China, documents that can prove that they have left PRC for a duration of 4 years and more	☐	☐
Letter of guarantee from the person in Taiwan if visiting relatives (Myanmar passport holder only).	☐	☐
VISA PROCESSING TIME UPON SUBMISSION TO THE EMBASSY		
3 Working days	☐	☐
1 working day (with an additional fee of \$65)	☐	☐